

**PROPERTY REMOVAL PASS**

Date: \_\_\_\_\_

ALL ITEMS REMOVED FROM 99 HIGH STREET REQUIRE A PASS.  
SECURITY HAS THE RIGHT TO INSPECT ANY AND ALL PACKAGES TO VERIFY THAT ALL THE  
ITEMS ARE LISTED.

---

PASS HOLDER'S NAME

---

COMPANY (TENANT) NAME

---

FLOOR

---

DATE OF REMOVAL

LIST ALL ITEMS TO BE REMOVED FROM BUILDING  
IDENTIFICATION #

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

---

AUTHORIZED TENANT REP'S NAME (PLEASE PRINT)

---

AUTHORIZED TENANT REP'S SIGNATURE

---

DATE

---

PASS HOLDER'S SIGNATURE

---

DATE

---

RECEIVED BY: (SECURITY OFFICE/DOCK MASTER)

(TIME)

DATE